



NIAGARA COUNTY CLERK  
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JOSEPH A. JASTRZEMSKI  
County Clerk

MATTHEW L. PARISH  
First Deputy County Clerk

## DIVORCE FILE REQUEST

*Please be advised according to Section 235 of the Domestic Relations Law, this office cannot provide copies of documents in a divorce proceeding to any person other than the parties involved and/or their attorneys of record at the time of the proceeding.*

Our office will provide copies of documents in a divorce proceeding to the party indicated below after they have shown satisfactory identification in person or signed the below statement, and their signature has been notarized.

This statement **must be accompanied by a self-addressed, stamped envelope** and check or money order for payment of the processing/certification fees and mailed to:

Niagara County Clerk, PO Box 461, Lockport NY 14094

Copies - \$.65 page with a minimum of \$1.30 for any one (1) page document

Certified copies - \$5.00 for any document four (4) pages or less.

An additional \$1.25 per page will be assessed for any page over four (4).

*Any person not a party to the proceeding, may obtain a Certificate of Dissolution that states only the party names and the date of dissolution. The fee to obtain this document is \$5.00.*

I am looking to obtain (title of document(s) requested): \_\_\_\_\_

The undersigned, being duly sworn, states I am one of the parties to the below Action of Divorce.

\_\_\_\_\_  
Name of Plaintiff (Print) VS \_\_\_\_\_  
Name of Defendant (Print)

which was brought in Niagara County Supreme Court on \_\_\_\_\_ and was assigned Index # \_\_\_\_\_

Signature \_\_\_\_\_

- OR -

I am the attorney representing one of the parties to this Action of Divorce. If attorney requesting documents is not the attorney of record, proof of representation must be provided.

\_\_\_\_\_  
Attorney Name (Print) Attorney Signature

State of \_\_\_\_\_ } ss

County of \_\_\_\_\_ }

On the \_\_\_\_\_ day of \_\_\_\_\_ in the year \_\_\_\_\_ before me, the undersigned, a Notary Public in and for said State personally appeared \_\_\_\_\_, personally known to me or proved to me on the basis of satisfactory evidence to be the individual whose name is subscribed to the within instrument and acknowledge to me that he/she executed the same in his/her capacity, and that by his/her signature on the instrument, the individual, or the person upon behalf of which the individual acted, executed the instrument.

\_\_\_\_\_  
Notary Public or County Clerk Staff